



K.N.S. Govt. Polytechnic, Samastipur
Department of Science, Technology & Technical Education, (Government of Bihar)
Approved by AICTE, New Delhi

NON-FORMAL SHORT TERM / JOB ORIENTED
COURSES
UNDER
(Training Consultancy Policy-III/IRG DSTTE Patna, Bihar)



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In this growing technology, K N S Govt. Polytechnic, Samastipur, Department of science, technology & Technical Education Govt. of Bihar, impart education with creation, dissemination and application of knowledge in an integrated form. The basic purpose of creating I.R.G cell is not just imparting knowledge as is generally perceived but also to enable students to understand and discover themselves, realise their complete potential and find that one thing that they love the most – the one thing which they are passionate about and would like to pursue as their career. Our objective is to impart education with creation, dissemination and application of knowledge in an integrated form. Our aim is to produce good quality of students and their job opportunities in this competitive time. Apart from all these, students shall improve their technical ability along with their communicative skills. This is the orientation/ short term/ job oriented program that needs to be given to students. A regular student – faculty interaction helps in grooming the students into leaders and not simply the technocrats. I.R.G has been established with the purpose and commitment of training students to develop these very skills to take better job opportunities.

Dr. Aftab Anjum
Principal
K N S Government Polytechnic,
Samastipur



BACKGROUND

K N S Government Polytechnic, samastipur, has great pleasure to extend warmest greetings to all of you. As per the regulations of the Department of science, technology & Technical Education Govt. of Bihar, the Institution runs several training programmes under the consultancy policy-III/IRG scheme. These training programmes are computer hardware & Networking, data entry, computer application, Amanat and Electrician. Students can gain a better position in the present competitive world with well-paid jobs, as well as develop their personalities and self-employment, by participating in these training programmes.

The IRG Section of K N S Govt. polytechnic, Samastipur, under the instruction of Department Of Science, Technology & Technical Education, Bihar, Patna is scheduled to run its session of Training Programme.

Vision

To facilitate transformation of students into good human beings, responsible citizens and competent professionals for socio economic development of state and nation.

Mission

- ❖ To inspire socially and economically backward students upon a strong foundation of secular, humanitarian world view.
- ❖ To make the teaching learning process simpler and stronger.
- ❖ To provide quality education to our students.
- ❖ To produce diploma engineers to peruse engineering professions and seek collaboration with institutions of higher learning of repute to upgrade and update the quality of the institution.
- ❖ To create good future citizens for the nation of capability, commitment, conscience and compassion.



GUIDELINES

1. This is an internal resource Generation Scheme of the K N S Govt. Polytechnic, Samastipur, Department of Science, Technology & Technical Education, and Govt. of Bihar.
2. Student selected for admission has preferably to deposit the entire course fee at the time of admission. Those who are unable to deposit course fee at the time of admission may be allowed to deposit in installment in due time.
3. Concession in course fee will be given to SC, ST, Physically Handicapped and female Students as per management decision. Relevant certificate need to be submitted for this.
4. Fee once taken is none refundable and none adjustable in any circumstances.
5. The student is required to submit two stamped size photograph at the time of admission.
6. Photograph which has to be pasted on the application form should be self-attested.
7. Every student will get an identity card after admission. The student required to carry his / her identity card, when he / she is at the college campus center.
8. In case of loss of identity card, duplicate identity card shall be issued after a written request by the student, after making payment of Rs. 45/- which must be signed by the concern faculty.
9. The minimum attendance of student must be 75% in the theory and practical classes; otherwise the student will not be allowed to appear in the examination.
10. If the student will be absent up to 10 days without prior information, his/her name will be struck off from the batch and he/she has to take re-admission after paying Rs. 100/-
11. Information given by the student must be correct. If it is found wrong, student candidature will be cancelled anytime and legal action can be taken against him.
12. The examination will be conducted module wise at the end of the course completion.
13. In any dispute the principal / management decision will be final.
14. This course is accordance with Resolution Memo No-4425 dated 06/12/2023 of Department of Science, Technology & Technical Education under training constancy policy -III.



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The Basic Features of the Course:-

1. The Course is envisaged to train a student in computer Hardware & Networking/Computer applications, Data Entry, Welder, Amanat and Electrician.
2. The Course will equally cover the basic fundamentals with aptitude for specialization.
3. The Theory and Practical will be handled and supervised by eminent faculty and professionals.
4. The students will be given sufficient time to interact with the Computer/Machines/Tools/Lab.
5. Our Emphasis is on the equality of the product. The students will be acquainted with the best of knowledge available in the market of this level.
6. The Course is monitored as per the guidance and Counseling of Department of Science, Technology & Technical Education, Govt. of Bihar, Patna.

Basic Eligibility:-

1. The applicants must have passed matriculation Examination in any stream with pass in English is a must.
2. The upper age limits restricted to 35 years on day of last dated submission of application form.
3. Relaxation of age for SC/ST/EBC/BC and other categories will be effective as per Government of Bihar Rules.
4. The Selection will be done strictly on merit list prepared on basis of screening test.
5. The students will have to attach the self-attested copies of certificates and mark sheet with the application form and will have to show originals at the time of admission.
6. Any other instruction(s) issued by Government of Bihar will have to be followed during the admission procedure and study period.
7. The application form must accompany three passport size photographs affixed.
8. Reserved category candidates must have to submit caste certificate from the competent authority.

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I.R.G Cell

COURSES UNDER I.R.G PROGRAMES

Name of course	Course Code	Duration	Minimum Eligibility
Certificate Course in Surveying (Amanat)	SUR	1 Year/48 weeks	Matric



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How to Apply:-

1. Application form along with prospectus can be obtained from the office of K. N. S. Government Polytechnic, Samastipur on any working day between 11AM to 4 PM. By due payment of Rs. 300/-.
2. Duly filled application form with required attachments application form must be submitted on any working day between 11AM to 4 PM 05.03.2025
3. Application form received after due date will be rejected.
4. Candidate will collect his/her admit card for screening test after in person at the office counter after submitting the form.
5. The screening test will be held on 10.03.2025 at 11.00 AM sharp.
6. Result will be published on 13.03.2025.
7. Duration of Admission process will be from 17.03.2025 to 22.03.2025.

Course Fee:-

Course Duration	Course Fee (in Rs.)	Admission Charge (in Rs.)	Examination Charge (in Rs.)	Miscellaneous Charge (in Rs.)	Total Fee (in Rs.)	First Installment to pay at the time of Admission	Second Installment to pay Before the Final Exam
12 Months/ 48 Weeks	15000/-	500/-	700/-	500/-	16700/-	Rs. 7500+500+700+500 = 9200.00/-	Rs. 7500

Mode of Payment:-

Every fee payment will be made through SBI E-Collect, link of which is given as follows:-

<https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=3980157>

Note:-No direct payment will be made as per AICTE norms.

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